

APPENDIX 9

From: Pater Anna: H&F <Anna.Pater@lbhf.gov.uk>
Sent: 24 June 2022 10:01
To: Overton Adrian: H&F <Adrian.Overton@lbhf.gov.uk>; Dimitriou Maria: H&F <Maria.Dimitriou@lbhf.gov.uk>
Cc: Souster Graham: H&F <graham.souster@lbhf.gov.uk>; Needham Stephanie: H&F <Stephanie.Needham@lbhf.gov.uk>; Christian Shaafiek: H&F <Shaafiek.Christian@lbhf.gov.uk>
Subject: FW: Comments to be considered for review of Premises License Application process

Dear Adrian and Maria,

I second what Shaafiek had said.

A list of pre-requisites would be extremely useful as many businesses leave these until the last moment which then involves us chasing repetitively for documents. It is a waste of time and all the businesses should have the basics in place prior to lodging an application. While it may not be a legal requirement, it is common sense and would be great if this is reflected in our new procedure.

The second issue I wish to raise is the preparedness of the business to trade safely. This can only be truly verified via a site inspection undertaken after the refurbishment phase has been completed. However, I have made several visits where a business was still a building site. I then had to re-book and come back to see the end outcome. Again, this is a waste of time and resources and it would be very useful if businesses were advised against lodging their application unless very close to project completion and ready for an inspection which would enable us to verify all the factors relevant to Public Safety objective. Of course, inspections take place only in selected instances, mostly for higher-risk premises but are, nevertheless, indispensable in these few cases.

Kind regards,

Anna

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From: Christian Shaafiek: H&F

Sent: 23 June 2022 12:26

To: Overton Adrian: H&F <Adrian.Overton@lbhf.gov.uk>; Dimitriou Maria: H&F <Maria.Dimitriou@lbhf.gov.uk>

Cc: Souster Graham: H&F <graham.souster@lbhf.gov.uk>; Needham Stephanie: H&F <Stephanie.Needham@lbhf.gov.uk>

Subject: RE: Comments to be considered for review of Premises License Application process

Hi Adrian and Maria,

I am struggling to submit my comments onto the link provided. It would be much appreciated if you could add the following comments to be considered as part of the consultation:

- I would recommend that a prerequisite checklist be included at inception of the licencing application process to inform applicants of the requirement to provide evidence that relevant public safety requirements have been met.
- Reference is made and including Fixed Electrical Wiring, Fire Risk Assessment, Gas Safety checks, PAT testing, Passenger lift safety requirements.
- In order for the review of the public safety element of the licensing application to go smoothly and without delay, it is essential that the key information be provided by the applicant before the last date for representations to be logged.

Graham and Stephanie, please advise if there are any other points that you wish to be considered as the consultation period ends tomorrow.

Regards.

Shaafiek Christian

Environmental Health Practitioner

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